

***HIGHLAND TRAILS
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

Regular Meeting

Date/Time:

Tuesday, January 3, 2023

6:00 P.M.

Location:

Hilton Garden Inn

26640 Silver Maple Parkway

Wesley Chapel, Florida 33544

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Highland Trails Community Development District

c/o BREEZE

1540 International Parkway, Suite 2000

Lake Mary, FL 32745

813-564-7847

Board of Supervisors

Highland Trails Community Development District

Dear Supervisors:

A Continued Meeting of the Board of Supervisors of the Highland Trails Community Development District is scheduled for **Tuesday, January 3, 2023** at **6:00 P.M.** at the **Hilton Garden Inn, 26640 Silver Maple Parkway, Wesley Chapel, Florida 33544.**

The advanced copy of the agenda for the meeting is attached along with associated documentation for your review and consideration. Any additional support material will be distributed at the meeting.

The agenda items are for immediate business purposes and for the health and safety of the community. Staff will present any reports at the meeting. If you have any questions, please contact me. I look forward to seeing you there.

Sincerely,

Tom O'Grady

Tom O'Grady

District Manager

813-565-4663

CC: Attorney
Engineer
District Records

District: **HIGHLAND TRAILS COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Tuesday, January 3, 2023

Time: 6:00 PM

Location: Hilton Garden Inn
26640 Silver Maple Parkway
Wesley Chapel, FL 33544

Dial-in Number: +1 312 626 6799

Meeting ID: 765 408 9133

Passcode: 12345

Agenda

Note: For the full agenda packet, please contact tom@breezehome.com

- I. Roll Call**
- II. Audience Comments** – *(limited to 3 minutes per individual for agenda items)*
- III. Business Items**
 - A. Consideration & Adoption of **Resolution 2023-02**, Designating Officers **Exhibit 1**
- IV. Consent Agenda**
 - A. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held November 1, 2022 **Exhibit 2**
- V. Staff Reports**
 - A. District Manager
 - B. District Attorney
 - C. District Engineer
- VI. Supervisors Requests**
- VII. Audience Comments – New Business** – *(limited to 3 minutes per individual for non-agenda items)*
- VIII. Adjournment**

EXHIBIT 1

RESOLUTION 2023-02

**A RESOLUTION OF THE BOARD OF SUPERVISORS
DESIGNATING THE OFFICERS OF HIGHLAND TRAILS
COMMUNITY DEVELOPMENT DISTRICT; PROVIDING
FOR AN EFFECTIVE DATE.**

WHEREAS, Highland Trails Community Development District (the “District”), is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the County of Pasco; and

WHEREAS, pursuant to Section 190.006(2), Florida Statutes, an election was held on November 3, 2022, for the purpose of electing supervisors of the District; and

WHEREAS, the Board of Supervisors (the “Board”) now desires to designate the Officers of the District per Section 190.006(6), Florida Statutes.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF HIGHLAND TRAILS
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons are elected to the offices shown, to wit:

_____	Chair
_____	Vice-Chair
<u>Tom O Grady</u>	Secretary
<u>Patricia Thibault</u>	Treasurer
<u>Sonia Valentin</u>	Assistant Treasurer
<u>Kaylee Roach</u>	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 3rd DAY OF JANUARY 2023.

ATTEST:

**HIGHLAND TRAILS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/ Assistant Secretary
Print Name: _____

Chair/ Vice Chair
Print Name: _____

EXHIBIT 2

1 **MINUTES OF MEETING**

2 **HIGHLAND TRAILS**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Advanced Meeting of the Board of Supervisors of the Highland Trails Community
5 Development District was held on Tuesday, November 1, 2022 at 6:00 p.m. at Hilton Garden Inn, 26640
6 Silver Maple Parkway, Wesley Chapel, Florida 33544

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Ms. Thibault called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10 Mike Lawson	Board Supervisor, Chairman
11 Lori Price	Board Supervisor, Assistant Secretary
12 Christie Ray	Board Supervisor, Assistant Secretary

13 *The following is a summary of the discussions and actions taken at the August 8, 2022 Highland Trails*
14 *CDD Board of Supervisors Advanced Meeting.*

15 **SECOND ORDER OF BUSINESS – Audience Comments– (limited to 3 minutes per individual on**
16 **agenda items)**

17 - There being none, the next item followed.

18 **THIRD ORDER OF BUSINESS – Business Items**

19 A. Exhibit 1: Consideration for Adoption of Resolution 2023-01 Canvassing & Certifying
20 the Landowner’s Election Results

21 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board Adopted
22 **Resolution 2023-01 Canvassing & Certifying the Landowner’s Election Results** for the
23 Highland Trails Community Development District.

24 **FOURTH ORDER OF BUSINESS – Consent Agenda**

25 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board Approved
26 **the Consent agenda** for the Highland Trails Community Development District.

27 A. Exhibit 2: Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting
28 Held August 8, 2022
29 B. Exhibit 3: Acceptance of the July Unaudited Financial

30 **FIFTH ORDER OF BUSINESS – Staff Reports**

31 A. District Manager – There being none, the next item followed.
32 B. District Attorney – There being none, the next item followed.
33 C. District Engineer – There being none, the next item followed.

34 **SIXTH ORDER OF BUSINESS – Supervisors Requests**

35 - There being none, the next item followed.

36 **SEVENTH ORDER OF BUSINESS – Audience Comments - New Business– (limited to 3 minutes**
37 **per individual for non-agenda items)**

38 - There being none, the next item followed.

39 **EIGHTH ORDER OF BUSINESS – Adjournment**

40 Ms. Thibault asked for final questions, comments, or corrections before requesting a motion to
41 adjourn the meeting. There being none, Mr. Lawson made a motion to adjourn the meeting.

42 On a MOTION by Mr. Lawson, SECONDED by Ms. Ray, WITH ALL IN FAVOR, the Board adjourned
43 the meeting for the Highland Trails Community Development District.

44 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
45 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
46 *including the testimony and evidence upon which such appeal is to be based.*

47 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
48 **meeting held on _____.**

49

Signature

Signature

50 _____
Printed Name

Printed Name

51 **Title:** **Secretary** **Assistant Secretary**

Title: **Chairman** **Vice Chairman**